Action Plan Chart!

Description of the issue/problem/challenge: (what, where, when, who, why)_____
_____
_____
_____

What would we like to change in order to improve/ solve the situation?
_____
_____
_____

How can we bring about this change? _____
_____
_____
_____

Who do we need to approach in order to bring about this change?
_____
_____
_____

Possible partners on our mission: 1._____
2._____
3._____

Action Plan:

What needs to be done	Who's in charge	Deadline